

 Management System Manual	 QUALIFICATION & CERTIFICATION BOARD CODE OF ETHICS (NORMATIVE)	MM-27
	WTIA CERTIFIED WELDING INSPECTOR, CERTIFIED SENIOR WELDING INSPECTOR AND CERTIFIED COMPREHENSIVE WELDING INSPECTOR	Rev.: 2 Date of Issue: 30 th May 2011 Page: 1 of 2

1. GENERAL

This document sets out the ethics which WTIA certified welding inspection personnel are obliged to adopt as a condition of their certification with WTIA OzWeld-Cert.

Departures from this Code of Ethics may, upon proper complaint and investigation, result in appropriate action by the WTIA which may include the following:

- Withdrawal of the certificate and any welding inspector stamps issued by the WTIA.
- Reporting fraudulent use of certificates to the relevant authorities.

The WTIA is obliged to publicize the withdrawal of certification.

Certification that has been withdrawn by not following this Code of Ethics may only be re-issued after a minimum period of 5 years. The WTIA is allowed to deny the re-issuing of certification.

Certificates and any welding inspector stamps issued by the WTIA remain the property of the WTIA and must be returned upon withdrawal of certification or the failure to renew certification, or to successfully re-certify.

2. PRINCIPLES AND TENETS APPLYING TO WELDING INSPECTION

Welding Inspection personnel certified by the WTIA shall conduct their business affairs in a manner that demonstrates the following:

(a) **Commitment**

Endeavour to safeguard the welfare, health and safety of the community and its environment and give this priority before sectional or private interest.

(b) **Integrity**

- (i) act with integrity, honesty and impartiality in work for clients and others;
and
- (ii) not knowingly act, assist or engage in fraudulent or dishonest work or practices.

(c) **Competence**

Perform work only within their areas of competence, i.e. within their capability, qualifications, training and experience.

(d) **Performance**

- (i) apply skill and knowledge in their work for, and in the interests of, their client and employers;
- (ii) carry out work in a proper, impartial and proficient manner; and
- (iii) compete fairly without inducements to secure work.

(e) **Undue conflict of interest**

Avoid conflict between the interests of clients, employers or the public, and where this is unavoidable disclose forthwith the circumstances which may cause conflict.

(f) **Confidentiality**

Ensure that confidential or copyright information or material obtained in the course of work, is transferred to other parties only with suitable authority from a duly authorised person.

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(g) Reporting

- (i) give reports, evidence, opinions or statements in an accurate, objective and truthful manner;
- (ii) ensure reports and documents are based on adequate knowledge, identify interest, and state significant limitations or conditions; and
- (iii) inform clients and employers when, in the interest of health and safety, further work is required.

(h) Improvement

Continue to improve their competence (knowledge and skill) to match changes in technology.

3. PROFESSIONAL CONDUCT

Certified persons shall take all reasonable steps to ensure that they discharge their professional responsibilities in an objective, thorough, and competent manner. The following rules regarding professional conduct apply:

- a) All information given as the basis for certification, renewal and re-certification must be correct and not misleading in any way.
- b) The certificate must only be used as intended for, and within the scope of certification.
- c) Certified persons and/or their employers must not use the certificate, nor part of it, nor must they knowingly allow it to be used in a manner that is fraudulent.
- d) Certified persons or their employers must not make incorrect references to the certification system or misleading use of certificates in promotional material.
- e) Certified persons are obliged to keep a record of any complaint made against them within the technical field covered by the certificate.
- f) Certified persons must not bring the WTIA into disrepute.
- g) Certified persons must follow rules given for use of the certification scheme logos or stamps.

Name _____ Signature _____ Date _____

Witness _____ Signature _____ Date _____